

We inspire and ignite the health of the Inland Empire



Small Nonprofit Capacity Building Grant (2025 Spring) Request for Applications

A 10-week nonprofit operations training program and \$5,000 grant intended to support 25 nonprofit organizations with annual budgets below \$500,000 in building their capacity to advance health equity in the Inland Empire. To apply, [click here](#).

Overview

IEHP Foundation (IEHPF) recognizes the hard work of nonprofit organizations (NPOs) in the Inland Empire, which often operate with limited resources but provide crucial services to their communities. To advance Vibrant Health in the region, in partnership with Caravanserai Project, IEHPF has developed a program to better equip local NPOs with the knowledge to improve their effectiveness and efficient management of finances, board, technology and succession planning.

The Small Nonprofit Capacity Building Grant (2025 Spring) is designed to support NPOs with smaller annual operating budgets (less than \$500,000) build greater sustainability and an increased capacity to expand their services to help advance health equity in their communities.

Grant recipients will participate in a **10-week nonprofit operations training program** led by our partner, Caravanserai Project. Upon the NPO leader's completion of the program, IEHPF will award a \$5,000 grant to the NPO for strengthening infrastructure such as professional services, software, equipment and other general operating and non-programmatic expenses. Through this program, NPOs will be better equipped to expand their reach, services and resources to help inspire and ignite the health of the Inland Empire. In total, 25 organizations will be selected for this grant opportunity.

Eligibility and Criteria

Nonprofit, public benefit organizations with evidence of tax-exempt status under Section 501(c)(3) of the Internal Revenue Code and:

- Have been operating for no less than 3 years.
- Have had an annual operating budget of \$500,000 or less over the past 3 years.
- Have not been classified as a Private Foundation
- Provide direct services and/or engage in advocacy efforts focused on at least one of the following [Vital Conditions for Health and Wellbeing](#).
 - Basic Needs for Health & Safety
 - Humane Housing
 - Meaningful Work & Wealth
- Are headquartered and have a significant presence in Riverside and/or San Bernardino County and who primarily serve **Inland Empire families with children (18 years and younger)** from one or more of the following priority populations:
 - Low-income households and/or those living in poverty
 - Communities of Color

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- Communities furthest from health equity. This includes cities with a Healthy Places Index (HPI) score lower than the 25th percentile. For more information about HPI [click here](#).
- Communities that are remote or rural
- Have an organizational leader (e.g., CEO, Executive Director, President, Director, etc.) who can commit to attending and completing the [10-week nonprofit operations training program](#).
- Fiscally sponsored organizations are eligible to apply.
- Organizations who have received a 2024 Spring or Summer Collaborative Capacity Building Grant and/or are part of the 2025-2026 Leadership Network are **not** eligible to apply.

Evaluation of Applications

A total of 25 organizations will be selected to participate in this grant opportunity. Applications will be reviewed by IEHP Foundation staff and volunteers, with evaluation criteria aligned with IEHP Foundation's mission, values and priority populations.

In particular, special consideration will be given to how applicants demonstrate how participation in this grant program will help expand the **ARCH** of their organizational strength. ARCH includes:

- **Accountability** to funders and community by being operationally efficient through [healthy finances and strong leadership](#)
- **Results-oriented** by striving to achieve results that are identifiable, measurable, and demonstrate progress
- **Connectedness** to community and partnership networks, coalitions and collaborations
- **Health Equity** by achieving measurable decreases in gaps in health equity among IEHP Foundation's priority populations and communities

Key Dates and Deadlines

- **January 17:** Application Opens
- **February 14:** Applications due by 5:00 pm PT
- **March 3:** Applicants notified of final selection status via email by 5:00 pm PT
- **March 17 – May 28:** Weekly class sessions (see Class Schedule)
- **May 27:** First Post Survey Due by 5pm PT
- **May 20 – 28:** Payments remitted to those who successfully complete classes and post survey
- **September 22:** Second Post Survey Sent
- **October 3:** Second Post Survey due by 5pm PT

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Grant Requirements

There are two grant requirements: class attendance and reporting.

1. **Class Attendance:** To be eligible for the \$5,000 grant, the leader from each grantee organization must attend at least 90% of the classes. With one exception, the classes will be held online via Zoom and facilitated by a Caravanserai Project staff member. For the full schedule of classes, [click here](#).

2. **Reporting Expectations:** In order to capture the impact of the classes and grant, the leader from each participating organization will be required to complete two surveys. Each survey is intended to be completed by the leader who attended the classes and access to the survey will be provided via email no less than one week before the completion deadline. Each survey is anticipated to take no more than 30 minutes to complete.
 1. **First Post Survey** due May 27 by 5pm PT. An email will be sent during the week of the last class.
 2. **Second Post Survey** due October 3 by 5pm PT. An email will be sent no later than Monday, September 22.

Failure to complete the grant requirements may jeopardize grant funding or eligibility for future IEHP grants.

How To Apply

Applications must be submitted in IEHP Foundation's grant management system **no later than Friday, February 14, 2025, by 5:00 pm PT**. To access the grant management system, [click here](#).

To preview the full grant application, click [here](#). Late applications will not be considered.

Communications

Email communications regarding the status of your application will come from IEHP Foundation Grants <administrator@grantinterface.com>. Make sure this email address is marked safe on your server to avoid communications being blocked or sent to a SPAM folder.

Additional Questions

For any additional questions, comments or accommodation needs, please email Sara Omari, Strategy Program Administrator, at grants@iehpfoundation.org. Please allow 1 – 3 business days for a response.